

National Institute of Business and Industrial Chaplains

Application for Re-certification as a Certified Chaplain

In order to process your application more efficiently, please submit it when you have accumulated the full **50** contact hours (each CEU is counted as 10 contact hours). When entering information, please provide as much detail as possible. If it is not apparent from the title of the course, workshop, or seminar that it is related to chaplaincy, please include an explanation on an attached sheet. Incomplete or illegible applications may be returned.

Name _____

E-mail _____

Address _____ City _____ St _____ Zip _____

Phone (home) _____ Phone (work) _____ Fax _____

Endorsing Agent _____ Phone _____

Address _____

If any information in the above items has changed from last year, please check this box.

SPECIALIZED AREA (Please include copies of supporting documentation)

ETHICS (Minimum of 3 contact hours required - Maximum 15 contact hours)

Program Title or Description	Location	Dates	Contact Hours
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CONTINUING EDUCATION (No maximum contact hours restriction)

Program Title or Description	Location	Dates	Contact Hours
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INSTRUCTION (Maximum 20 contact hours)

Program Title or Description	Location	Dates	Contact Hours
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LEADERSHIP (Maximum 10 contact hours)

Program Title or Description	Location	Dates	Contact Hours
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RESEARCH (Maximum 20 contact hours)

Program Title or Description Hours	Location	Dates	Contact

JOURNALS (Maximum 20 contact hours)

Program Title or Description Hours	Location	Dates	Contact

ON THE JOB EXPERIENCE (Maximum 10 contact hours)

Program Title or Description Hours	Location	Dates	Contact

PROFESSIONAL MEMBERSHIP (Maximum 10 contact hours)

Program Title or Description Hours	Location	Dates	Contact

9 I am participating in peer supervision, consultation, or other equivalent review.

In keeping with NIBIC's code of ethics, I hereby attest that all facts presented on this application are correct and complete. I grant permission to NIBIC to make inquiries that the Institute may deem necessary to verify my credentials. I understand that it is my responsibility to maintain supporting documentation which I may be required to submit as evidence for contact hours claimed. I further understand that NIBIC employs a random audit review process of applications. I agree to abide by the rules and decisions of NIBIC and understand that falsifying hours on this application is grounds for revoking certification.

Signature _____ Date _____

Please send the application, all attachments and the yearly dues of \$85 to:

The National Institute of Business & Industrial Chaplains
1900 St. James Place, Suite 880
Houston, TX 77056
Fax: 713-266-0845